

GROWTH, ECONOMIC DEVELOPMENT AND COMMUNITIES
CABINET COMMITTEE
WORK PROGRAMME 2016/17

(Members agreed that the number of jobs being created through the work being undertaken in the reports presented to the Cabinet Committee should appear at the top of each report where appropriate)

STANDARD AGENDA ITEMS	
Item	Cabinet Committee to receive item
Verbal updates by the relevant Cabinet Members and Directors	At each meeting
Portfolio Dashboard	At each meeting
Budget Consultation	Annually (November/December)
Final Draft Budget	Annually (January)
Annual Equality and Diversity Report	Annually (September)
Risk Register – Strategic Risk Register	Annually (last submitted in April 2015)
Directorate Business Plan	March 2016
Work Programme	At each meeting

Agenda Section	Items
Wednesday, 12 October 2016	
A – Committee Business	<ul style="list-style-type: none"> • Declarations of interest • Minutes • Verbal Updates • PRESENTATION
B - Key or Significant Decisions for Recommendation or Endorsement	<ul style="list-style-type: none"> •
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • Opportunities for Kent film and broadcast media • Annual Equality and Diversity Report • Contract Management • Work Programme 2016/17
D - Performance Monitoring	<ul style="list-style-type: none"> • Portfolio Dashboard

Tuesday, 13 December 2016	
A – Committee Business	<ul style="list-style-type: none"> • Declarations of interest • Minutes • Verbal Updates • PRESENTATION
B - Key or Significant Decisions for Recommendation or Endorsement	<ul style="list-style-type: none"> •
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • LGF Individual project scheme approval • Further FE provision and forthcoming strategic area review • Opportunities for Kent for food and drink sector including work of Produced in Kent • Performance of Libraries • Budget Consultation • Work Programme 2016/17
D - Performance Monitoring	<ul style="list-style-type: none"> • Portfolio Dashboard
Thursday, 19 January 2017	
A – Committee Business	<ul style="list-style-type: none"> • Declarations of interest • Minutes • Verbal Updates • PRESENTATION
B - Key or Significant Decisions for Recommendation or Endorsement	<ul style="list-style-type: none"> •
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • Final Draft Budget • Work Programme 2017
D - Performance Monitoring	<ul style="list-style-type: none"> • Portfolio Dashboard

Items for that have not yet been allocated to a meeting	
A – Committee Business	<ul style="list-style-type: none"> • PRESENTATIONS • Margate Seafront • Presentations on the 4 District Deals (Ashford, TWBC, TMBC and SBC)
B - Key or Significant Decisions for Recommendation or Endorsement	<ul style="list-style-type: none"> • Otterpool Garden City • Thames Estuary Commission • How libraries are used in light of reduced book lending - request by Susan Carey
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • Paramount Theme Park project on Swanscombe Peninsula – regular updates • Ebbsfleet Development Corporation - Tom Marchant

	<ul style="list-style-type: none">• Mobile phone masts• Skills Commission update• Trading Standards – 6 monthly updates <i>(last report - May 2016)</i>• Thames Estuary Commission
D - Performance Monitoring	<ul style="list-style-type: none">•